

Bursary & Award Applications

Common Mistakes

- Incomplete applications

Limited details provided with the application - cv's not included - no artist statement -

Not enough information on the artists previous work – not enough samples of work provided for consideration

Not clear about the impact of the award on the artist and the development of their practice or professional development

No letters of support

- Budget

Overstated budget

Unfeasible budget

Unrealistic budget for the delivery of the project outlined

- Unrealistic time process for the proposal

- Concept underdeveloped or under researched

Application made for end stage event without details of the development process provided

No detail about initial engagement with collaborators or participants (details of individuals, organisations, locations, timeframe).

Preparing the Application providing the evidence

- Give adequate time to preparing and making an application.
Investment in the hope of making a bigger return
- Read, consider and respond to the criteria
- Understand the stages of the project that require further assistance
 - Research / thinking time/ time for experiment
 - Mentoring/guidance
 - Collaboration and professional support
 - Event
 - Documentation

- Provide a clear description of the concept and demonstrate its development
- Have some preparation and research done before making the application
- Evidence of track record and progression as an artist
- Always provide a cv even if not requested
- Provide supporting documentation including research on figures, quotes, letters of support from venues, collaborators, referees.
- Check format of any digital files required and that files have been copied successfully
- Always have a second pair of eyes look at your application